



September 11, 2015

## **NEW MAILING AND DELIVERY REQUIREMENTS IN VIRGINIA**

### **BACKGROUND**

Virginia Senate Bill 697 and Administrative Letter 2015-10 authorizes insurers to send certain notices, including nonrenewal and cancellation notices, by any first-class mail tracking method used or approved by the United States Postal Service (USPS), in addition to the registered and certified mail options. Insurers should note that certain methods of delivery previously permitted by statute are no longer permissible methods of delivery, including "certificates of mailing" and "certificates of bulk mailing", for notices of cancellation or nonrenewal.

### **MSO ACTION**

We have updated the following mandatory endorsement to comply with this law.

MCM 835 07 15 - (General Liability and Commercial Property)

### **COMPANY ACTION**

Each company must decide if they are going to adopt, delay adoption or not adopt this revision.

If a company elects not to adopt or to delay adoption after the effective date they should notify the Insurance Department of their intent. MSO is available to act on a company's behalf upon request of the company.

### **EFFECTIVE DATE**

October 1, 2015

### **DISTRIBUTION**

The updated endorsement will be added to the CD-ROM. Affiliated companies will be able to access this through our website: <http://www.msonet.com>.

### **QUESTIONS**

Contact Joy Lucas at (800) 935-6900.